

Constitution of the Library and Information Studies Students' Association (LISSA)

Preamble:

WHEREAS We, the Students of the School of Library and Information Studies at the University of Alberta, are a diverse and vibrant group of individuals forming a cohesive and dynamic community of future librarians and information professionals;

AND WHEREAS We do believe that the community of students, working together in collaboration and cooperation, forms an integral part of Our student experience;

AND WHEREAS We further believe that creating, organizing, and maintaining an accountable, democratic, and representative student association is a means by which We can foster and strengthen Our community and enhance Our student experience;

NOW THEREFORE We, the Students have hereby gathered to form and become members of Our student organization, the *Library and Information Studies Students' Association* (Hereafter, "LISSA"), and to draft and enact this foundational document to formally re-establish and govern this organization.

Article One (I): Mission and Fundamental Objectives

Mission

1.) The mission of LISSA is to provide for a meaningful and collaborative space in which a community of future librarians and information professionals at the School of Library and Information Studies at the University of Alberta can be fostered.

Fundamental Objectives

- 2.) The fundamental objectives of LISSA are to:
- a.) Foster and develop the community of students at the School of Library and Information Studies;
 - b.) Represent, promote and protect the interests of the membership;
 - c.) Facilitate opportunities for collaboration, exchange, and recreation;

Article Two (II): Definitions and Interpretation

- 1.) "Absence" is defined as the as the unavailability of an Executive Member due to incapacitation as a result of illness, personal emergency or otherwise, resignation, recall, and/or removal from office.
- 2.) "Bylaws" is defined as the *Bylaws of the Library and Information Studies Students' Association*.
- 3.) "Constitution" is defined as this document, the *Constitution of the Library and Information Studies Students' Association*.

- 4.) “Executive Member” is defined as a member of the Executive of LISSA, pursuant to Article IV (*The Executive*).
- 5.) “Fall and Winter Terms” is defined as the terms from September to April inclusive whereby classes at the University of Alberta are in session, as defined in the University of Alberta Calendar of that respective Calendar year.
- 6.) “GSA” is defined as the Graduate Students’ Association at the University of Alberta.
- 7.) “Member” is defined as the individual who fulfills the requisite criteria as defined herein and in the Bylaws.
- 8.) “Membership”, in its noun form, is defined as the collective whole of all the members of the Organization.
- 9.) “Motion” is defined as a motion that has been approved by a simple majority (50%+1), unless otherwise indicated.
- 10.) “Organization” is defined as LISSA as a constituent whole, consisting of the Membership, the Executive acting on behalf of the Membership, and any and all committees and sub-committees of LISSA.
- 11.) “Regular School Days” is defined as the days in which graduate classes are in session during the Fall and Winter terms. This excludes weekends, exam days and exam breaks, statutory holidays, and school holidays/breaks.
- 12.) “SLIS” is defined as the School of Library and Information Studies at University of Alberta.
- 13.) “Spring and Summer Terms” is defined as the terms from May to August inclusive whereby classes at the University of Alberta are in session, as defined in the University of Alberta Calendar of that respective Calendar year.
- 14.) “University” is defined as the University of Alberta in the City of Edmonton, Alberta.
- 15.) The notes in the left margins, and the notes in italics and enclosed in square brackets following a citation, are for convenience and ease of reference only and shall not affect the construction or interpretation of the Constitution.

Limitation of margin notes & square bracket notes

Article Three (III): Naming and Citation

Official name

- 1.) The official name of the Organization is the “Library and Information Studies Students’ Association.”

Short form of name

- 2.) The colloquial short name of the Organization is “LISSA.” This short name is pronounced [*liss-ah*].

Citation of Constitution

- 3.) The Constitution may be cited as the “Constitution of the Library and Information Studies Students’ Association,” or the “Constitution of LISSA,” or the “LISSA Constitution.”

Article Four (IV): Membership

Membership criteria

- 1.) The Members of LISSA are all students duly registered at SLIS and who pay a membership fee.

- Students who do not pay fees
 - a.) Registered students of SLIS who do not pay the membership fee are entitled to representation by LISSA, but forego the rights and privileges of membership as indicated hereinafter.

- Application of fee
 - 2.) The fee, its amount, and its application in the aforementioned Section shall be defined and outlined in the Bylaws of LISSA.

- Member rights and privileges
 - 3.) The Members of LISSA have the following rights and privileges:
 - a.) To use the LISSA Student Lounge;
 - b.) To attend, participate, speak, and vote at general meetings of the Organization;
 - c.) To vote in the elections and referenda of LISSA;
 - d.) To stand for election for the executive positions of LISSA, subject to the provisions and protocols established hereinafter;
 - e.) To attend meetings of the Executive, and participate and speak subject to the rules of the assembly;
 - f.) To attend and participate in the events organized by LISSA, subject to the rules of the event;
 - g.) To inspect the books, records, and documents of LISSA, subject to the conditions, protocols, and procedures established herein, in the Bylaws, and in provincial and federal legislation.

- Cessation of membership
 - 4.) A student who ceases to be a student of SLIS also ceases to become a Member of LISSA.

Article Five (V): The Executive

- Definition & scope of "Executive"
 - 1.) The Executive of LISSA (hereafter "Executive") is a body of elected individuals, selected from amongst the Membership, to represent the Membership to the broader community, to conduct the business and affairs of LISSA on behalf of the Membership, and to provide for organizational governance.

- Responsibility
 - 2.) The Executive is at all times responsible and accountable to the Membership.

- Principles informing structure
 - 3.) The Executive shall have a structure that is conducive to fostering, developing, and maintaining a culture of collaboration, information sharing, and mentorship.

- The Executive positions
 - 4.) Pursuant to the aforementioned Section, the Executive shall have the following structure that is comprised of the following positions:
 - a.) President: The President is the chief source of leadership within the Organization. This Executive Member represents the Executive to the Membership, and represents the Organization to the broader SLIS and University community.
 - b.) Secretary: The Secretary is the administrative authority within the Organization. This Executive Member is responsible for the maintenance of

the document record of the Organization, and is a source of organizational continuity within the Organization.

- c.) Treasurer: The Treasurer is the financial authority within the Organization. This Executive Member is responsible for the maintenance of the financial affairs and financial record of the Organization.
- d.) GSA Representative: The GSA Representative is the graduate affairs authority within the Organization. This Executive Member is responsible for representing the Organization to the GSA, its bodies, committees, and working groups.
- e.) Social Convenor: The Social Convenor is the social coordination authority within the Organization. This Executive Member is the chief coordinator for community activities and for fostering community spirit within the Organization.
- f.) Part-Time Representative: The Part-Time Representative is the chief representative and advocate of students who are of a part-time registration status. This Executive Member also plays a supporting role in the organizational continuity of the Organization.
- g.) Graduation Representative: The Graduation Representative is the authority in regards to organizing, facilitating, and coordinating the graduation/year end party of LISSA. This Executive Member also organizes and coordinates all other affairs directly pertaining to graduation/convocation.
- h.) Vice-President and Alternate Executive Members: Each of the aforementioned executive positions shall also have a corresponding position to be filled by a first year member, or a part-time member. At the very minimum, the Vice-President and the Alternate Executive Members act in place of the respective and corresponding Executive Members in the case of their Absence.
- i.) For the purposes of this Article, the executive positions outlined in Sub-Sections (a) to (g) inclusive in this Section shall be collectively referred to as the “Senior Executive” or similar.
- j.) For the purposes of this Article, the Vice-President and Alternate Executive Members shall be collectively referred to as the “Alternate Executive” or similar.

Definition of “Senior Executive”

Definition of “Alternate Executive”

Specific duties

5.) Specific duties of Executive Members in the aforementioned Section shall be outlined in the Bylaws.

6.) The term of an Executive Member is as follows:

Term of Alternate Executive

a.) An Alternate Executive Member starts his/her term from the date in which his/her respective and successful election to office has taken place, as defined herein and in the Bylaws, to the date in the following calendar year in which succession to the corresponding and respective Senior Executive position takes place.

Term of Senior Executive

b.) A Senior Executive Member starts his/her term from the date in which succession from Alternate Executive to Senior Executive occurs, as indicated in the aforementioned Sub-Section, or from the date in which he/she has been

successfully elected to office in a by-election, to the date of succession in the following calendar year.

Mandatory succession date

c.) The date of succession shall occur before May 1 of a given year; thereafter, succession shall have been deemed to have automatically occurred, and the succession as indicated in the aforementioned Sub-Sections shall be executed.

Status of Part-Time Representatives

d.) Both the Alternate and Senior Part-Time Representatives may be afforded with unique terms in office, which shall be established in the Bylaws.

7.) The positions of the Executive shall be filled as follows:

Filling of Alternate Executive

a.) Alternate Executive positions are filled by means of an annual general election, subject to the conditions, protocols, and procedures established herein and in the Bylaws.

Filling of Senior Executive

b.) Senior Executive positions are filled by means of succession from Alternate Executive to Senior Executive, as indicated in Section 6 of this Article, elsewhere herein and in the Bylaws.

Resignations and removals

c.) In the instance where any Executive Member resigns or is removed from office, mechanisms subject to the conditions, protocols, and procedures established herein and in the Bylaws shall be used to fill the vacant office in question.

No permanent concurrent service

8.) No Executive Member shall permanently serve in more than one (1) executive position.

9.) The Executive shall meet regularly and in accordance with the following:

Fall/Winter monthly provision

a.) A meeting of the Executive shall occur at minimum on a monthly basis during the Fall and Winter Terms on days decided by the Executive.

Spring/Summer meeting provision

b.) During the Spring and Summer Terms, at least one (1) meeting of the Executive shall be held. For the purposes of this Sub-Section, such a meeting may occur in an online forum, subject to the conditions, protocols, and procedures established herein and in the Bylaws.

Fall/Winter quorum

c.) A quorum for a meeting of the Executive during the Fall and Winter Terms shall be at least seven (7) Executive Members.

Spring/Summer quorum

d.) A quorum for a meeting of the Executive during the Spring and Summer Terms and until the conclusion of general elections as outlined herein and in the Bylaws, shall be at least four (4) Executive Members.

Meeting location

e.) A meeting of the Executive, notwithstanding a meeting during the Spring and Summer Terms, shall occur within the city of Edmonton, Alberta.

Rules of Assembly

f.) A meeting of the Executive shall be conducted by the Chair using a flexible application of the most current version of *Robert's Rules of Order*.

Enacting resolutions

g.) The Executive may pass and enact binding motions within the scope of the Executive's authority as established herein and in the Bylaws by a simple majority (50%+1) of Executive Members present at a duly convened meeting.

"50%+1" rule as minimum threshold

i.) Nothing in the aforementioned Section shall limit, hinder, or annul special voting provisions established herein and in the Bylaws,

provided that the simple majority rule holds as the minimum approval standard and threshold.

Single vote

h.) Each Executive Member has one (1) vote.

Chairperson's vote

i.) Notwithstanding the aforementioned Section, the chairperson of a meeting of the Executive shall only vote in the instance of a tie.

Procedural accidents

i.) Accidental irregularities, accidental failures to receive notice, or accidental omissions in notifying Executive Members of a meeting will not prevent the said meeting of the Executive from being held, nor will they invalidate the proceedings of the said meeting.

Openness of meetings

j.) Pursuant to Article IV, Section 3(e) [*Member's right to attend executive meetings*], all meetings of the Executive are open to the public for observation, and participation subject to the rules of the assembly.

Provision to control access

i.) Notwithstanding the aforementioned Section, the Executive may control access to meetings subject to the conditions, protocols, and procedures established herein, in the Bylaws, and in *Robert's Rules of Order*.

Article Six (VI): Committees, Sub-Committees, and SLIS Committee Members

Requirements for formation

1.) In order to facilitate the broader business and affairs of LISSA, committees and sub-committees, either standing or ad-hoc in nature, may be established, altered, or rescinded by a Motion of the Executive, or by a Motion of the Membership passed and enacted at a duly convened general meeting, or by a referendum.

SLIS committees

2.) Each committee and sub-committee shall have its terms of reference, mandate, standing rules, delegated powers, duties and responsibilities, and the like established in its founding motion as indicated in the aforementioned Section.

Appointment to SLIS committees

3.) The Executive may appoint Members to sit on the committees of SLIS, either on behalf of the Organization, or as individuals.

Speaking privileges

4.) All committee and sub-committee chairpersons, and student representatives on the committees of SLIS, are afforded speaking privileges at meetings of the Executive, and general meetings of the Membership.

Article Seven (VII): Accountability and Conduct

Good Faith clause

1.) All Executive Members and any committee member shall perform their duties in good faith, consideration, and sound judgement.

Duty to uphold Constitution

2.) All Executive Members are bound to uphold the principles, provisions, and protocols herein and in the Bylaws.

- Conflict of interest 3.) No Executive Member or any committee member shall vote on a motion where the said member is in a personal conflict of interest, and must declare such conflicts of interest before participating in deliberations over the said motion.
- No financial gain 4.) No Executive Member or any committee member shall use his/her position for personal financial gain.
- Teamwork clause 5.) All Executive Members shall work in cooperation with one another to ensure the vitality, relevancy, and/or viability of LISSA.
- Joint enforcement 6.) Enforcement of the provisions in this Section is a joint and shared duty between the Executive and the Membership.
 - Executive enforcement a. Pursuant the aforementioned Section, disciplinary measures under this provision may be made by the Executive via two-thirds (2/3) majority Motion at a duly convened meeting of the Executive.
 - Membership enforcement b. Pursuant to the aforementioned Section, disciplinary measures under this provision may be made by the Membership via a two-thirds (2/3) majority Motion at a duly convened general meeting, or by presenting a petition in accordance to the conditions, protocols, and procedures established herein and in the Bylaws.

Article Eight (VIII): General Meetings

- Location of AGM 1.) The Executive shall convene an annual meeting of the Organization, to be hosted in the City of Edmonton, Alberta. This meeting shall, at minimum, conduct the following business items:
 - Minimum business items i. Receive the year-end financial report;
 - ii. Receive the year-end reports of each Executive Member;
 - iii. Receive any and all amendments made to this Document and the Bylaws;
 - iv. Witness the succession of the Executive, pursuant to Article V, Section 6 [*Term of an Executive Member*].
- Calling of other meetings 2.) The Executive may convene other general meetings of the Organization.
- Membership petition 3.) The Membership may convene an extraordinary general meeting by presenting to the Executive a petition signed by at least twenty percent (20%) of the Membership.
- Minimum notice 4.) All general meetings of the Organization must be preceded with at least five (5) Regular School Days notice to the Membership.
- Quorum 5.) The quorum for any general meeting of the Organization is at least twenty percent (20%) of the Members. For the purposes of this Section, the Executive Members in attendance shall count towards quorum.

- Single vote
- Executive Members
- Vote of chairperson
- Vote of non-member chairperson
- Binding power of motions
- Amendments notwithstanding
- Rules of Assembly
- Secret ballot protocol
- Procedural accidents
- 6.) Each Member has one (1) vote at any general meeting.
 - a. No Executive Member or committee member, whether by virtue of their position, authority, and/or otherwise has more than one (1) vote.
 - b. Notwithstanding the aforementioned Section, the chairperson of a general meeting, so long as he/she is a Member, shall only cast his/her single vote in the instances where his/her vote will affect the result of a vote, namely, during a tie vote, or during a vote that requires a two-thirds (2/3) majority.
 - c. Pursuant to the aforementioned Sub-Section, a chairperson who is not a Member may not vote in any circumstance, and tie votes arising in such a scenario are not adopted.
 - 7.) A motion passed at a general meeting shall bind the Executive and/or the Organization, provided that the said Motion does not contradict the principles, provisions, and protocols herein, the Bylaws, or any relevant University, provincial, or federal statute.
 - a. Nothing in the aforementioned Section shall limit the power of the Membership to amend the Constitution, provided an amendment is not contrary to any University, provincial, or federal statute.
 - 8.) A general meeting shall be conducted by the Chair using a flexible application of the most current version of *Robert's Rules of Order*.
 - 9.) Voting at any general meeting may be conducted by secret ballot upon request of five (5) Members present at a general meeting.
 - 10.) Accidental irregularities, accidental failures to receive notice, or accidental omissions in notifying Members of a general meeting will not prevent the said meeting from being held, nor will they invalidate the proceedings of the said meeting.

Article Nine (IX): Elections

- Principles
- Annual occurrence & deference to Bylaws
- By-elections
- 1.) All general elections and by-elections of LISSA are to be held in a free, open, democratic, and transparent manner. The right to a secret ballot is further protected by the Constitution.
 - 2.) A general election to fill the Executive positions as outlined in Article V [*The Executive*] shall occur annually, and shall be conducted in accordance to the conditions, protocols, and procedures established herein and in the Bylaws.
 - 3.) A by-election may be held to fill a vacancy on the Executive, and shall be conducted in accordance to the conditions, protocols, and procedures established herein and in the Bylaws.

- Minimum notice 4.) At least five (5) Regular School Days of notice will be provided to the Membership before the opening of the polls of any election.
 - Release of results 5.) The results of an election shall be released within ten (10) Regular School Days of the closing of the polls of an election.
 - Tie-breaking protocol/procedure 6.) In the case of a tie, an automatic recount shall occur. If the election results cannot still be reasonably discerned after the aforementioned recount, then the tie shall be broken by a coin toss.
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Article Ten (X): Referenda

- Scope of referenda 1.) The Membership is hereby conferred with the power to bring to the attention and to decide a matter that has substance and bearing on the whole of the Organization through a binding referendum that is open to voting by all Members.
 - Principles 2.) All referenda of LISSA are to be held in a free, open, democratic, and transparent manner. The right to a secret ballot during voting in a referendum is further protected by the Constitution.
 - Petition 3.) The Membership may initiate a referendum by presenting a petition bearing the signatures of at least thirty percent (30%) of the Membership to the Executive.
 - Date of commencement 4.) The polls of any referendum shall open not less than five (5) Regular School Days or more than fifteen (15) Regular School Days upon formal receipt of the aforementioned petition by the Executive.
 - Release of results 5.) The results of a referendum shall be released within fifteen (15) Regular School Days of the closing of the polls of a referendum.
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Article Eleven (XI): Executive Recall

- Petition of Non-Confidence 1.) The Membership reserves the right to recall an Executive Member at any time by means of the presentation of a petition of non-confidence bearing the signatures of at least thirty-three percent (33%) of the Membership to the Executive.
- Triggering of general meeting 2.) The recall of an Executive Member shall automatically trigger an extraordinary general meeting within fifteen (15) Regular School Days upon formal receipt of the aforementioned petition, whereby a by-election for the position in question shall occur.
- Status of named Executive Member 3.) Upon receipt of the aforementioned petition, the Executive Member named in the said petition shall be deemed to have been removed, and to have forfeited all corresponding duties, responsibilities, and powers of the said position.

Article Twelve (XII): Finances

- Fiscal year 1.) The fiscal year of LISSA is from May 1 of a given year to April 30 of the following calendar year.
- Annual budget 2.) The Executive shall prepare and draft a general annual budget for the Organization.
- Expenditure approval 3.) All expenditures and financial commitments over fifty dollars (\$50.00) must receive approval from the Executive.
- Membership motions notwithstanding 4.) Nothing in the aforementioned Section shall limit the power of the Membership to pass a motion regarding expenditures and financial commitments at a duly convened general meeting, or in a duly conducted referendum.
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Article Thirteen (XIII): Access to Information

- Meetings open to Members 1.) All meetings of the bodies established by LISSA are open to all Members, unless declared closed by a Motion of the respective body at the said meeting.
- Executive access 2.) All books, records, accounts, financial statements, and documents of LISSA shall be open to inspection by all Executive Members.
- Member access 3.) Pursuant to Article IV, Section 3(g) [*Member's right to inspect documents of LISSA*], all books, records, accounts, financial statements, and documents of LISSA are open to inspection by the Members upon written request to the Executive.
- Privacy exceptions notwithstanding a. Notwithstanding the aforementioned Section, should a document under question contain information that is protect by University, provincial, and/or federal statutes governing privacy and access to information, then only those portions of the document that are not protected shall be open to inspection by the Members.
- Executive responsibility 4.) The Executive is responsible for the preparation, upkeep, and archiving of the books, records, accounts, financial statements, and documents of LISSA, in accordance to generally accepted records management standards and principles.
- Types of documents a. These documents may include but not are limited to: the master copy of the Constitution and the Bylaws, and all such amendments made to these documents, all statements of financial accounts, all minutes and resolutions of the meetings of the Organization, and all filings made with any level of government.
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Article Fourteen (XIV): Extraordinary Circumstances

- University closure 1.) Should the University be ordered to close and/or temporarily cease operations by a body with the authority to order such action, the operations of LISSA will also cease.

Once the University is re-opened to resume normal operations, the Executive shall convene a meeting of the Executive within one (1) to ten (10) Regular School Days after classes commence.

Loss of permanent quorum

- 2.) Should a situation arise whereby the minimum quorum of the Executive cannot be permanently maintained, pursuant to Article V, Sections 9(c)-(d) [*Executive quorum*], an extraordinary general meeting for the purpose of conducting by-elections to fill the vacant Executive positions shall be held in accordance to conditions, protocols, and procedures established herein and in the Bylaws.

Article Fifteen (XV): Amendment

Amendments via general meeting motions

- 1.) An amendment to the Constitution may be made by means of a majority two-thirds (2/3) Motion at a duly convened general meeting of the Organization, provided that the amendment has been submitted in writing to the Organization at least three (3) Regular School Days before the aforementioned general meeting.

Amendments via referenda

- 2.) An amendment to the Constitution may be made by utilizing the conditions, protocols, and procedures pertaining to a referendum established herein and in the Bylaws.

Requirements

- 3.) An amendment to the Constitution shall contain, at minimum, the old text to be changed, the new text to be added, and the rationale for the amendment.

Addition to Collated Amendments

- 4.) An amendment to the Constitution shall be recorded in Article XX (*Collated Amendments*) herein with the date of passage of the amendment, the date of coming into force of the amendment, and the short and long titles of the amendment. The full text of the amendment shall also be appended hereto.

Article Sixteen (XVI): Residual and Unspecified Powers

Powers not delegated

- 1.) Any power, duty, or responsibility that is not specifically delegated herein is delegated to the Executive acting on behalf of the Membership in accordance to Article V, Section 1 [*The Executive*] herein.

Article Seventeen (XVII): Supremacy

Constitution as supreme document

- 1.) The Constitution is the highest document within the Organization, and it, with supplementation by the Bylaws, forms the core in which Organizational governance and function stems.

Bylaws as supplement

- 2.) Notwithstanding the aforementioned Section, the Bylaws serve to only supplement, clarify, and/or specify the principles, provisions, and protocols outlined herein.

Unconstitution-
ality

3.) Any bylaw, motion, and/or decision that runs contrary to the principles, provisions, and protocols herein shall be deemed unconstitutional, and/or null and void.

Amendments
notwithstanding

4.) Nothing in the aforementioned Section shall limit the amendableness of the Constitution through the conditions, protocols, and procedures established herein.

Supremacy of
master copy

5.) In the case of a discrepancy between the original master copy of the Constitution and any copy thereof, whether authorized or unauthorized, the original master copy shall reign supreme and authoritative.

Definition of
"original master
copy"

a. For the purposes of this Section, the original master copy of the Constitution is the version that bears the original signatures of the ratifying Executive and/or the initials of two (2) Executive Members and/or witnesses on each page.

Article Eighteen (XVIII): General Repeal, Superseding, and Enactment

Repeal of
previous
constitution

1.) Upon ratification and coming into force, the Constitution shall in its entirety repeal, declare null and void, and supersede the previous constitutional document of LISSA, entitled the *Constitution of LISSA*, enacted on March 4, 1996.

Repeal of
previous
amendments

2.) Upon ratification and coming into force, the Constitution shall further in its entirety repeal, declare null and void, and supersede any and all previously known and unknown amendments made to the aforementioned previous constitutional document.

Solitary status

3.) Upon ratification and coming into force, the Constitution shall stand as the sole constitution of LISSA.

Repeal of
previous bylaws
& bylaw
amendments

4.) Upon ratification and coming into force, the Constitution shall in its entirety repeal and declare null and void the previous bylaw document of LISSA, entitled *Bylaws for LISSA*, enacted on March 4, 1996, and any and all previously known and unknown amendments made to the aforementioned bylaw document.

Ratification
process

5.) The Constitution shall be ratified and enacted into force by using the amending formula as dictated in Article VI, Section 1 (*Constitutional Amendments*) of the aforementioned previous constitutional document of LISSA.

Article Nineteen (XIX): Dissolution Procedures

Dissolution

1.) LISSA may be dissolved by a 2/3 majority vote at a Special General Meeting convened for the purpose of which 90 days notice must have been given in writing to all members.

2.) LISSA is automatically dissolved upon membership dropping below 10 members.

Dispersal of
resources

3.) Upon dissolution, the Executive Committee is responsible for ensuring that any remaining financial resources are donated to the School of Library and Information

Studies for future student projects and that the bank account is closed down. Any other resources or group assets will be donated to the School of Library and Information Studies where appropriate but will not be distributed to individual members. The arrangements for donation of resources must be made within one month of the meeting at which LISSA is dissolved.

Article Twenty (XX): Collated Amendments

Article Nineteen (XIX): Dissolution Procedures

Article XIX was added at the request of Student Group Services as a part of the re-registration process for Fall 2013, and as such did not require a duly convened general meeting to pass and come into force. The amendment was approved by the LISSA executive at their official meeting July 13, 2013 and comes into force on the same date. Articles XIX, and XX at that time were renumbered to become articles XX and XXI. Article XV section 4 was also amended to reflect the appropriate renumbering.

Article Five (V): The Executive

- g.) Online MLIS Representative: The Online MLIS Representative is the chief representative and advocate of students who are registered in the online programme. This Executive Member also plays a supporting role in the organizational community of the Organization.
- h.) Graduation Representative: The Graduation Representative is the authority in regards to organizing, facilitating, and coordinating the graduation/year end party of LISSA. This Executive Member also organizes and coordinates all other affairs directly pertaining to graduation/convocation.
- i.) Vice-President and Alternate Executive Members: Each of the aforementioned executive positions shall also have a corresponding position to be filled by a first year member, or a part-time member. At the very minimum, the Vice-President and the Alternate Executive Members act in place of the respective and corresponding Executive Members in the case of their Absence.
- j.) For the purposes of this Article, the executive positions outlined in Sub-Sections (a) to (g) inclusive in this Section shall be collectively referred to as the "Senior Executive" or similar.
- k.) For the purposes of this Article, the Vice-President and Alternate Executive Members shall be collectively referred to as the "Alternate Executive" or similar.

Article Six (VI): Committees, Sub-Committees, and SLIS Committee Members

- 3. The president, on recommendation and vote of membership of LISSA, may appoint Members to sit on the committees of SLIS, on behalf of the Organization.

- a.) Appointed SLIS committee members, having been made aware of their role and attendant responsibilities, have the obligation to fulfill these responsibilities in accordance with article 7.1.
 - b.) Any discrepancies between the stated responsibilities and the fulfillment of these responsibilities shall be addressed as per article 7.6, up to and including the possible replacement of any appointed Member by the Executive of LISSA.
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Article Twenty-one (XXI): Ratification and Coming into Force

The Constitution was ratified and came into force in its entirety at the Special General Meeting of LISSA on the _____ day of _____, 2010 in the City of Edmonton, Alberta, witnessed by, among others, these persons, being the 2010-2011 Senior Executive, without personal liability and in their capacity as acting on behalf of the Organization:

X

Anthony Worman
President

X

Jason Wong
Secretary

X

Valerie MacDonald
Treasurer

X

Maria Tan
GSA Representative

X

Carla Haug
Social Convenor

X

Christine Press
Part-Time Representative

X

Quinn Fletcher
Graduation Representative